Call for Presentation Proposals

2019 Early Learning Coalition of Palm Beach County Annual ECE Conference

The Early Learning Coalition of Palm Beach County is pleased to announce the 2019 Annual Early Childhood Education Conference Saturday May 11, 2019 at the beautiful South Florida Campus of Palm Beach State College located at 4200 Congress Ave, Lake Worth, FL 33461. We would like to invite you to participate in this event by submitting a proposal to share your expertise with teachers who are at the helm of educating our young learners. Below is the information needed to submit your proposal.

All proposals will be reviewed based on the rubric which is available at www.elcpalmbeach.org. The Conference Review Committee will select the proposals that contribute to a balanced and comprehensive conference program and may also decide to ask submitters to refine their proposals to create the best possible content for the conference. The following are topic areas: Best Practice in Early Care and Education, Trauma Informed Care, Transitions in Early Childcare, Child Development (GOLD, GALILEO, CORE, ASQ.

- **Please submit all proposals via email to** conferenceproposals@elcpalmbeach.org **or 2300 High Ridge Rd, Ste 115, Boynton Beach, FL 33426 Attn: Maria Gutierrez by 11:59 p.m. EST on March 15, 2019 to be considered for the 2019 Conference Program. Proposals will not be accepted via fax.** Before your start a proposal submission, please be prepared to provide the following information for each presenter: Confirm contact information
- Write a short biography detailing their experience in the field
- Explain their personal background as relevant to the topic of the proposal
- List any recent relevant professional presentations

You will be unable to submit your proposal without complete profiles from all listed presenters.

Notifications regarding proposal status will be sent by April 2, 2019. The ELC thanks you in advance for contributing your time and knowledge to enhancing the lives of our Early Childhood Educators.

Session Tracks

Best Practice in Early Care and Education

Sessions in this track will focus on positive teacher/child interactions, setting positive climate and linking curriculum to CLASS domains. These sessions will address all three care levels, Infant, Toddler Preschool/Pre-K.

Trauma- Informed Care

This track will focus on the basics of early childhood mental health and teacher well -being while providing resources to educators and program leaders. Sessions will explore working with children and by extension their families who have experienced trauma. In addition, sessions will touch on self-care for educators and how that plays a part in the learning environment.

Transitions in Early Childhood

This track will empower program leaders and educators to create a culture of school readiness in their programs. Transitions in Early Childhood will view readiness from several different lenses: 1) the use of developmental standards as a resource 2) engaging and supporting families through their child's transition and 3) preparing preschools for transitioning to kindergarten.

Child Development – ASQ, ASQ-SE, GOLD, Galileo, CORE

This track unpacks child observations and developmental screening tools. Teachers will learn the benefits of ongoing observation and documentation which, together, build a full picture of each child 's needs. Sessions will provide exposure of various tools as a resource for communicating with families and help enhance learning in the classroom

Session Proposal Form

All fields are required to be considered.

Session Title

1. Session Title (100-character maximum - no more than 10 words)
   Titles should briefly identify the content and audience and should be able to stand alone and give a clear idea of what will happen in the session.

   Title:

Presenters

2. Each session may have a maximum of two presenters, including the session lead presenter. Please note that each presenter will need to add biographical information, including evidence of topic expertise.

   1. Lead Presenter:
      a. Phone Number:
      b. Email address:
      c. Biography

   2. Co-Presenter:
      a. Phone Number:
      b. Email address:
      c. Biography

Session Abstract and Audience

3. Please select a Target Audience for your proposal.
You may select only one.

   o Infant and Toddler Teachers
   o Preschool and VPK Teachers
   o Directors/ Owners
   o Administration and Support Staff

4. Is the content of this proposal geared towards beginner- level practitioners who are new to the early education field or advanced-level participants who have extensive knowledge of the topics, practices, resources, or publications covered?
Proposals will be reviewed equally regardless of your response to this question.
- o   Beginner Level
- o   Advanced Level

5. Please enter your session abstract, which will appear in the promotional material if your proposal is selected. (350-character maximum, about 50 words)
 Abstracts should clearly and concisely identify what will be presented, who the audience should be, and the delivery format. Please write your abstract in the present tense.

Abstract:

Learning Objectives
If your proposal is accepted for the 2019 conference program, these learning objectives will be published in the online program, along with your session title and abstract.

6. What will attendees learn and be able to do as a result of your session? Good learning objectives are short and action-oriented. Please note: a 75-minute session should have no more than three learning objectives. Answer:
1.

2.

3.

Additional Details and Logistics
7. How many sessions are you able or willing to present? Sessions will occur in 75- minute time slots.

- o   1 session (please indicate below which time slot you prefer)
  - o   Morning only
  - o   Late morning only
  - o   Afternoon only
- o   2 sessions (please indicate below which time slots you prefer)
  - o   Morning and late morning

o   Late morning and afternoon o   All 3 sessions

8. What is the language of the presentation?
 	
      o   English
      o   Spanish
      o   Creole
      o   Other: _____

9. Is there anything else that you would like the Annual Conference Review Committee to know?   Answer:

Presenter Policy

The presentation submitted for the 2019 annual conference are learning experiences and are noncommercial. Under no circumstance, should presentations be used for direct promotion of a speaker's product, service, or other self-interest.   o   I acknowledge and verify that this proposal is in accordance with the guideline listed above.

Before You Submit

- Does the information listed in the presenter profile(s) support the proposal and demonstrate expertise in the topic?
- Does the title clearly communicate what the session is about and who should attend?
- Is the timeline submitted realistic for a 75-minute session?

Deadline
Be sure to save a copy of your proposal.
Session proposals MUST be submitted by 11:59 p.m. on Friday, March 15, 2019.

Signature: _____

For ELC use only-

Chair Signature: _____

This proposal is: **_____ Approved**   **_____ Declined**